

**PROSPECTUS FOR ADMISSION
TO DIPLOMA IN
OPERATION THEATRE & ANAESTHESIA
TECHNOLOGY(DOT & AT) -2023-2024**

Affiliated with

*Directorate of Medical Education (DME) – Govt: of Kerala
Thiruvananthapuram*



MUTHOOT COLLEGE OF ALLIED HEALTH SCIENCES

Muthoot Healthcare Private Ltd.

College Road, Kozhencherry, Pathanamthitta - 689641

Phone: 9388949787, 7025946600

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MUTHOOT HEALTH CARE PRIVATE LIMITED

Muthoot Healthcare carries forward 30+ years of legacy in providing advanced care and treatments. We focus on efficiency, commitment and expertise in the healthcare division. Muthoot healthcare is a center of excellence striving to provide the best healthcare facilities in India. It was founded to function as a new entity targeting to improve health standards and provide it to the common man deprived of better healthcare facilities owing to financial constraints. Our focus is on providing the best but affordable treatments to the common man and introducing them to all the advanced medical facilities. We are committed to serving the community with a spirit of equality while providing treatments seamlessly to all without discrimination. We are striving to encompass high medical standards, incorporate advanced healthcare facilities. We are the torch-bearers of care, safety and integrity. One of the significant aspects of Muthoot Healthcare has been that it has been emphasizing on training of nursing and paramedical professionals in Kerala.

MUTHOOT COLLEGE OF ALLIED HEALTH SCIENCES

Muthoot College of Allied Health Science and Management Studies was instituted in 2005 introducing aspiring paramedical candidates in Kerala to multiple courses in allied health sciences. In the year 2014 we got affiliated to Directorate of Medical education (DME) for **Diploma in Dialysis Technology** (DDT) Course and in 2020 to Kerala University of Health Sciences (KUHS) for **B.Sc Medical Laboratory Technology** (B.Sc MLT) course. This academic year (2023 – 24) we have enhanced the departments under DME by getting affiliated to four courses namely (i) **Diploma in Medical Laboratory Technology** (DMLT), (ii) **Diploma in Neuro Technology** (DNT), (iii) **Diploma in Radiographic Technology**, (iv) **Diploma in Operation Theatre & Anaesthesia Technology** (DOT & AT).

Our Vision

Our vision is to contribute to society through the pursuit of education, learning and research at the highest international levels of excellence.

Mission

Our mission is to educate students from all over India, including those from the local and rural areas, and from other countries, so they become enlightened individuals, improving the living standards of their families, industry and society. We provide individual attention, world-class

quality education and take care of character building. We aspire to establish a system of Quality Assurance, which would on a continuous basis evaluate and monitor the quality of education and training imparted at the institute, improve the teaching-learning process and ultimately, develop the institute as a Centre of Excellence.

1. INTRODUCTION

Prospectus for Admission to Professional Diploma Courses 2023 in Operation Theatre & Anaesthesia Technology (DOT & AT), which has been approved by the Government of Kerala. It contains general information and rules relating to the admission to Professional Diploma course Candidates are required to go through the Prospectus carefully and acquaint themselves with all the relevant information. Candidates are also requested to visit the official website of Muthoot college- www.muthoothealthcareahs.com regularly for notifications and announcements.

2. GENERAL INFORMATION

- a)** Name of the Course: Operation Theatre & Anaesthesia Technology (DOT & AT)
- b)** Admission Requirements: Selection to the course shall be made by the Director of Medical Education. Selection will be made on the basis of merit, based on the marks obtained in the qualifying examination.

3. ELIGIBILITY OF ADMISSION:

Minimum Educational Qualification: A pass in the Higher Secondary Examination of the Board of Higher Secondary Education of Kerala or equivalent examinations conducted by any of the Universities in Kerala with Physics, Chemistry and Biology as optional subjects and having secured a minimum of 50% marks in these subjects put together.

- a)** Nativity: Indian citizen of Kerala origin is eligible for admission.
- b)** Age limit: The Candidate should be in the age group of 17-25 years. 5 years of relaxation in the upper age limit for SC/ST candidates is allowable.
- c)** Total number of seats: 10 students per batch.
- d)** Reservation of seats: As per existing Government guidelines.

Course Level	Diploma
Duration	2 Years
Eligibility	+2 with 50% marks in Biology, Physics, Chemistry and English put together

1.3 This prospectus contains rules and conditions of Admission to DOT & AT course for the Academic year 2022-2023 in the above said institution. This prospectus is subject to modification /deletion as may be deemed necessary by the said institution and also subject to further orders if any passed by courts of law.

Year of Establishment	2006
Postal Address	Muthoot College of Allied Health Sciences Muthoot Healthcare Private. Ltd College Road, Kozhencherry, Pathanamthitta (Dt) Pin - 689641
Name of Management	Muthoot Healthcare Private Limited
Nature of Institution	Private
Institution Head	Mr. Sreekanth Govind Chief Academic Officer (CAO)
Total Number of seats	15
Distribution of Seat	08 Govt. merit
	07 Management
Affiliated with	Directorate of Medical Education (DME) Govt. of Kerala, Thiruvananthapuram
Hostel Facilities	Arranged for Girls & Boys
Distance from the nearest Railway station	14 KM (Chengannur)
Distance from nearest bus stand	300 m(Kozhencherry)
Contact Phone Number	9388949787, 7025946600
Fax	0468 2214427
E-mail	ahs.kzy@muthoothealthcare.com
Website	www.muthoothealthcareahs.com

4. HOW TO APPLY

The prospectus can be downloaded from the website (www.muthoothealthcareahs.com)

Application fee (**Rs. 650/-**) can be remitted through the following modes

- Online fee payment through the link provided on our website (www.muthoothealthcareahs.com) / Cash / DD will be acceptable (DD will be in the name of **Muthoot Healthcare Private Ltd**, Payable at **Kozhencherry**).

The hardcopy along with DD should be sent by speed post to the below address.

Chief Academic Officer
Muthoot College of Allied Health Sciences
Muthoot Healthcare Private .Ltd
College Road, Kozhencherry
Pathanamthitta – 689641

5. STEP TO BE FOLLOWED FOR FILLING THE APPLICATION

- Open the website: www.muthoothealthcareahs.com and click Diploma tab and select Radiographic Technician Course.
- For downloading prospectus click on prospectus tab
- For downloading application click on application tab
 1. Enter the details of application fee
 2. Enter the following details in the columns provided
 - Name (Block letters)
 - Age, Sex, Date of Birth
 - Height & Weight
 - Marital status
 - Religion and Caste
 - Address, Contact phone Number with code
 - Address of the Guardian
 - Relationship
 - Occupation
 - Educational Qualifications

6. DOCUMENT TO BE SUBMITTED ALONG WITH THE APPLICATION FORM

The Gazetted Officer attested copy of following certificates should be uploaded in the given link along with online application form, failing the same leads to the rejection of the application.

- SSLC or equivalent Certificate to prove date of birth
- Aadhaar
- Mark list(s) of qualifying Examination(HSC/equivalent)
- Conduct certificate
- Transfer certificate
- Migration certificate (If necessary)
- Community certificate (If necessary)
- Nativity certificate (If necessary)
- A medical fitness certificate showing suitability to undergo the course*. (*submit it only at the time of Admission)

Note: (Original copy of all above documents should be submitted at the time of allotment, failing the same lead to the rejection of admission)

7. PROCEDURE FOR SELECTION

Selection will be based on the rank list prepared on the basis of marks obtained in **Physics, Chemistry, Biology (PCB) and English put together** in the qualifying examination. In case of a tie in the total marks computed for ranking, candidates with higher marks obtained in Biology will be placed higher in the ranking. If the tie still exists, the candidate with higher marks obtained in Chemistry will be placed higher in the ranking. If the tie still exists, the candidate with higher marks obtained in Physics will be placed higher in the ranking. If the tie still exists, the percentage of total marks for the qualifying examination and then the percentage of marks in English in the qualifying examination will be considered for breaking the tie. Even after this, if tie remains, the age of the candidate will be taken into account and the older will be placed higher in ranking than the younger. If the tie still persists, the alphabetical order of the names of the candidates in English will be taken into account (eg. 'A' has a higher priority than 'B' and so on)

Furnishing false information or particulars would result in the forfeiture of the candidature as well as cancellation of admission to the course. In addition, it will invite the relevant provisions of the criminal law of the land.

8. ADMISSION

For genuine reasons, the Chief Academic Officer (CAO) will have the right to deny admission to any candidate even if otherwise eligible.

No marks will be allotted for interview.

Selected candidates shall take admission at the appointed time and date in the college after paying the admission fee, tuition fee, caution deposit etc., failing which the offer of admission will be cancelled. Tuition & special fee should be paid at the time of admission.

9. FEES STRUCTURE

SL No	Allotment	Year	Tuition Fees	Other amount	Caution Deposit	Total
1	Government	1 st	27500	10000	1000	38500
		2 nd	27500	7500	NA	35000
2	Management	1 st	55000	10000	1000	66000
		2 nd	55000	7500	NA	62500

10. REFUND OF FEES

After closure of admissions, the seat if vacated, cannot be filled up. Such seats will go vacant for the entire duration of the course. Therefore, those who leave the course after the closure of admissions will have to pay liquidated damages equivalent to the tuitions fees for the remaining period of the course.

Those who leave the course after commencement of classes, but before closure of admissions, tuition fees will be refunded provided the institution could fill up the vacancy.

11. CAUTION

Prohibition of Ragging:-

Ragging / any type of misconduct towards any students either in the college campus or outside will be considered as a criminal offence and will be immediately reported to the police.

Perpetrators will not be permitted to continue their studies. Every student shall at the time of admission furnish a character certificate from the institute where from he/she has passed the qualifying examination, which would mention the status his/ her behavioral pattern especially in terms as to whether he/ she has displayed persistent violent, or aggressive behavior or any desire to harm others.

12. IMPORTANT DATES

ADMISSION SCHEDULE FOR THE ACADEMIC YEAR 2023-24		
No	EVENT/PARTICULARS	Date & Time
1	Issue of Application form begins	05/06/2023
2	Last date of submission of soft copy of application, and all supporting documents to the college.	05/07/2023
3	1 St Allotment	07/07/2023
4	2 nd Allotment	09/07/2023
5	3 rd Allotment	11/07/2023

13. CODE OF CONDUCT

Every student is required to adhere strictly to the code of conduct of the institution.